



BACK Pro
academy

ROADMAP KOMPETENSI

3 HARI MENJADI LEBIH MAHIR DI EXCEL

Pelatihan Intermediate Excel • BACK Pro Academy



★ FORMULA • LOGIKA •
ANALISIS DATA

01

HARI 1

Penguatan Formula Dasar



Formula Dasar
SUM, AVERAGE,
MAX, MIN, COUNT

123

Number Format
General, Number,
Currency, Accounting,
Date, Percentage



Referensi Sel
Relative, Absolute,
Mixed/Semi-Absolute



Fungsi Statistik
SUMIF, COUNTIF,
AVERAGEIF, SUMIFS,
COUNTIFS, AVERAGEIFS



Fungsi Tanggal
TODAY, NOW, DATE,
DAY, MONTH, YEAR,
DATEDIF

Aa

Text & Number
LEFT, RIGHT, MID,
CONCAT, LEN, TEXT

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MENGOLAH DATA

02

HARI 2

Fungsi Logika



Identifikasi Error Formula



IF — Satu Kondisi



Nested IF



IF AND & IF OR

★ STUDI KASUS KOMBINASI



MEMBANGUN LOGIKA

03

HARI 3

Pencarian Data & PivotTable



VLOOKUP & HLOOKUP



XLOOKUP

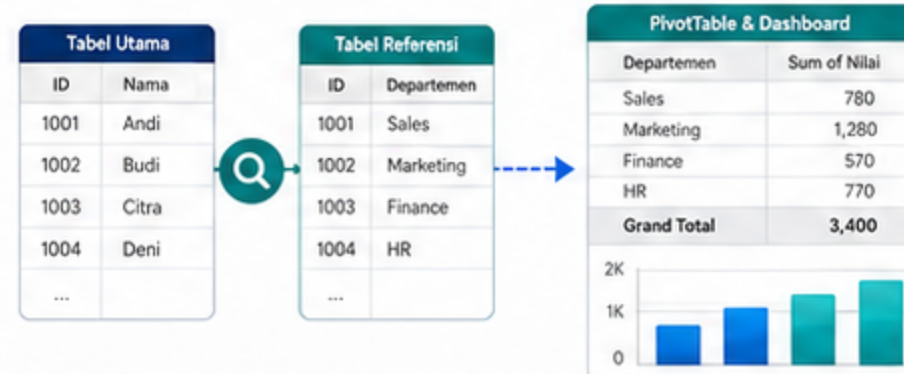


INDEX MATCH



PivotTable

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MENYAJIKAN INSIGHT

SIAP
DITERAPKAN
DI DUNIA
KERJA



Belajar Terarah • Praktik Langsung • Berbasis Studi Kasus